

ST. STEPHEN'S EPISCOPAL CHURCH  
1241 Crawford Dr.  
Billings, MT 59102

ANNUAL PARISH REPORT  
2022

Rector.....	The Rev. Stephen Day
Parish Administrator.....	Laura Schillinger
Senior Warden.....	Steve Gerstner
Junior Warden.....	Doris Gerstner
Treasurer.....	Doris Gerstner
Clerk of the Vestry .....	Jaime Barnes

VESTRY

Through 2022.....	Carol Moore
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Through 2023.....	Lance Doerr Elizabeth Grandahl
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Through 2024.....	Mark Barnes Crystal Matthews
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S A I N T   S T E P H E N ' S   E P I S C O P A L   C H U R C H  
2 0 2 2   A N N U A L   M E E T I N G  
J A N U A R Y   2 2 ,   2 0 2 3

**Agenda**

- Opening Prayer
- Comments from Rector
- Senior Warden
- Junior Warden
- Treasurer's Report
- Reception of 2023 Budget
- Elections/Appointments:
  - o Vestry
  - o Wardens
  - o Diocesan Convention Delegates (2 plus alt.)
  - o Audit Committee
- Other Business and Reports

## Rector's Report

After two very challenging years with multiple closings and re-openings, 2022 was much closer to a normal year. COVID-19 continued to be an issue but with the benefit of vaccine boosters and widely available treatments it became less of an issue. We remained open and functioning in, more or less, a normal manner for all of 2022.

Throughout the year we continued to offer live streams of in-person worship on our Facebook page and then later uploaded to YouTube and our website. That has provided added flexibility for those who are unable to attend in-person. January through August I recorded and uploaded Evening Prayer on Saturday evenings. That was discontinued in the fall due to low viewership. There were thirty-three online Evening Prayer liturgies offered. We had three weekday liturgies during Lent and Holy Week (two with Eucharist, one without). We had Morning Prayer on four Sundays over the course of the year due to either vacation, work conference, camp, or illness. Father Jerry Jasmer led worship while I was on vacation one Sunday. Overall, we celebrated Holy Eucharist forty-seven Sundays.

2022 was a banner year for Saint Stephen's sacramentally. We welcomed Carbon Matthews into the Church through the sacrament of Holy Baptism. In September, during her visitation, Bishop Stebbins confirmed three of our members – Emma Barnes, Dean Matthews, and Meliah Matthews. Those were the first confirmations at Saint Stephen's since 2013! We also had a funeral service for Lois Lee, a former member, and for Robert Gummer, a longtime Episcopalian and father to Rebecca Petersen.

During 2022 attendance at our worship was in line with 2021 with an average Sunday attendance of 22. If we include online views the average for each Sunday is 37. For Easter Sunday we had 46 worshippers. Christmas 2022 was a wonderful occasion with 71 present on Christmas Eve and 10 present on Christmas morning. Additionally, I visited with one family and served Communion to three people.

The vestry was quite busy during 2022. We continued to begin every meeting by spending time with a reading from the week and reflecting on it. The Word of God continues to be our foundation as we work to guide the church. During Bishop Stebbins' visit, the vestry talked a great deal about evangelism with her. The dedication and determination of our lay leaders is quite pivotal in the life of a congregation.

During 2022 we rolled out a new outreach ministry through the Little Free Pantry/Library which is located on Crawford Drive. This provides a way to reach those in need without requiring anything of them. It has proven to be needed and there appear to be other members of the community helping supply it as well.

Looking to the wider church, I have been busy as well. I spent a week at Camp Marshall as a chaplain for Junior/Middler Camp. I served alongside Rev. Joan Yetter and we had a wonderful week. Four of the campers that week were members of Saint Stephen's! I continued to serve on the Camp Marshall Commission and Diocesan Council, though I rotated off Council at Diocesan Convention. At that convention I was elected to represent the Diocese as a deputy to General Convention which will be held in Kentucky in June 2024.

2022 was a pivotal year for Saint Stephen's. At the beginning of the year, it was clear to me and to the vestry that things had to change or else we would not be able to continue to operate as usual. I had made it clear to the vestry that I was committed to the congregation and would not be abandoning it any time soon. Given those two realities, at the beginning of September I announced that I would have to go part-time soon due to the fiscal realities of the church. I know that this caused a great deal of anxiety among many, and it has indeed been quite stressful for me as well. However, I made the decision then so that we would have time to adjust and with hopes that it might spur people to action. I will begin serving as part-time rector on February 1, 2023. This is a short-term fix to a long-term problem.

At the same time, there is a great deal to rejoice about. We didn't have to close at all during 2022 and over the past almost three years we have only had two funerals for members. Additionally, we have gained a few new members and continue to attract visitors many Sundays. We have a stable core group that we can and must build upon.

I must also thank our dedicated staff and leadership who make this community function. From Laura our exceptional parish administrator, to our dedicated altar guild members, to those who take care of the yard and help maintain our building, to Sean our dedicated organist, to our devoted lay readers, to our vestry members and wardens who help guide us, and to our faithful vestry secretary Jamie who always reminds us of what we have said. This is a community that works hard to support one another and further the mission of the Church.

As we look toward the future, I encourage us all to remember whose we are and what we are called on to do and to be. We are a community in Jesus Christ called to build a fellowship that is accepting and is passionate about the love of God.

Finally, I will leave you with two prayers that seem appropriate for our current situation.

*Prayer For the Right Use of God's Gifts*

Almighty God, whose loving hand hath given us all that we possess: Grant us grace that we may honor thee with our substance, and, remembering the account which we must one day give, may be faithful stewards of thy bounty, through Jesus Christ our Lord. *Amen.*

*Prayer For Guidance*

O God, by whom the meek are guided in judgment, and light riseth up in darkness for the godly: Grant us, in all our doubts and uncertainties, the grace to ask what thou wouldest have us to do, that the Spirit of wisdom may save us from all false choices, and that in thy light we may see light, and in thy straight path may not stumble; through Jesus Christ our Lord. *Amen.*

Faithfully submitted,  
Father Stephen Day

## Altar Guild

In 2022, Altar Guild prepared each Sunday for worship. In addition, they prepared for the baptism of Carbon Matthews and the funerals of Lois Lee and Robert Gummer. Cleaning was done before Easter and Christmas. Thank you to all who helped Altar Guild with this.

The members of Altar Guild are: Jaime Barnes, Carol Moore, Patti Harcharik, and Carol Pickard. If you would like to learn more about this ministry, we would love to have you join us.

Carol Pickard

St. Stephen's 2022  
Annual Treasurer's Report

1		<b>1/1/2022</b>	<b>12/31/2022</b>		
2	Checking Account Balance	7,737.03	7,892.48		
3	Non Operating Balance	(125.00)	(4,070.00)		
4	<b>Checking Account Balance Available for Operating (less/plus non operating amounts)</b>	<b>7,612.03</b>	<b>3,822.48</b>		
5	<b>Income Report</b>	<b>2022 Actual</b>	<b>2022 Budget</b>	<b>Actual vs. Budget Difference</b>	<b>Percentage of Actual/Total</b>
6	Pledge Income	52,050.00	55,008.00	(2,958.00)	33%
7	Non Pledge Income	8,270.00	10,008.00	(1,738.00)	5%
8	Loose Plate Income	1,085.52	504.00	581.52	1%
9	Special Offering Income	11,174.08	3,000.00	8,174.08	7%
10	Building Use Income	6,800.00	6,600.00	200.00	4%
11	Altar Guild Income	799.20	1,200.00	(400.80)	<1%
12	Other Income	228.50	1,200.00	(971.50)	<1%
13	Add'l give to remove tree	3,200.00	3,204.00	(4.00)	2%
14	<b>Total Operating Receipts</b>	<b>83,607.30</b>	<b>80,724.00</b>	<b>2,883.30</b>	
15	Transfer from Savings	46,500.00	0.00	46,500.00	29%
16	Grant from Bishop Fox, assess.	28,995.77	29,004.00	(8.23)	18%
17	<b>Total Operating Income</b>	<b>159,103.07</b>	<b>109,728.00</b>	<b>49,375.07</b>	
18					
19	<b>Expense Report</b>	<b>2022 Actual</b>	<b>2022 Budget</b>	<b>Actual vs. Budget Difference</b>	<b>Percentage of Actual/Total</b>
20	Payroll Expenses	85,808.83	87,144.00	(1,335.17)	53%
21	Utility Expenses	19,397.86	17,532.00	1,865.86	12%
22	Operating Expenses	17,781.13	19,044.00	(1,262.87)	11%
23	Property/Dir Insur. Taxes & Lic.	10,909.03	10,008.00	901.03	6%
24	Diocesan Assessment	28,995.77	29,004.00	(8.23)	18%
25	<b>Total Operating Expenses</b>	<b>162,892.62</b>	<b>162,732.00</b>	<b>160.62</b>	
26	<b>Income - Expenses</b>	<b>2022 Actual</b>	<b>2022 Budget</b>		
27	Income minus Expenses	(3,789.55)	(53,004.00)		
28					
29	<b>Other Checking &amp; Savings Account Balances</b>				
30		<b>Beg. Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>Ending Balance</b>
31	<b>Savings Account</b>				
32	Library Fund	383.72	0.00	0.00	383.72
33	Interest	26.83	6.66	0.00	33.49
34	Rameriz Fund	32,329.88	0.00	(32,329.88)	0.00
35	Discretionary Donation	11,747.50	0.00	0.00	11,747.50
36	Vickers Grant	41,842.38	0.00	(14,170.12)	27,672.26
37	Hail Damage Insurance	1,507.90	0.00	0.00	1,507.90
38	<b>Diocesan Brokerage Account</b>				
39	Library Endowment	4,158.20	0.00	(505.89)	3,652.31
40	Discretionary Endowment	10,811.76	0.00	(1,292.83)	9,518.93
41	Memorial Window	16,033.71	0.00	(1,911.12)	14,122.59
42	Greer and Scholarship Fund	16,092.12	0.00	(1,911.12)	14,181.00
43	<b>Discretionary Fund</b>	1,912.47	284.00	(1,699.05)	497.42
44	<b>Memorial Fund</b>	20,208.52	250.00	(250.00)	20,208.52
45					
46	<b>Episcopal Church Women</b>				
47	Checking	2,935.38	100.00	0.00	3,035.38
48	Savings	35.46	0.00	0.00	35.46
49	Money Market	4,163.73	4.54	0.00	4,168.27
50					
51	<b>1/1/2022 Asset Value</b>	<b>170,168.72</b>			
52	<b>12/31/2022 Asset Value</b>	<b>118,657.23</b>			

St. Stephen's  
2023 Budget

		<b>2022</b>	<b>2022</b>	<b>2023</b>	
		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	Beg. Balance
1	PLEDGES	55,008.00	52,050.00	52,212.00	\$3,822.48
2	NON PLEDGES	10,008.00	8,270.00	8,604.00	
3	LOOSE PLATE	504.00	1,085.52	1,008.00	
4	SPECIAL OFFERING	3,000.00	11,174.08	3,000.00	
5	BUILDING USE INCOME	6,600.00	6,800.00	7,200.00	
6	ALTAR GUILD	1,200.00	799.20	840.00	
7	OTHER	1,200.00	228.50	2,520.00	
8	Add'l Tree Removal (subscribed)	3,204.00	3,200.00	-	
9	<b>OPERATING RECEIPTS</b>	80,724.00	83,607.30	75,384.00	
10	TRANSFER FROM SAVINGS	-	46,500.00	26,568.00	
11	GRANT FR BISHOP FOX FOR ASSESS	29,004.00	28,995.77	27,696.00	
12	<b>TOTAL INCOME</b>	109,728.00	159,103.07	129,648.00	
13					
14	<b>EXPENSES, PAYROLL</b>				
15	RECTOR SALARY	38,748.00	38,739.96	23,136.00	
16	RECTOR PENSION	9,072.00	9,065.16	6,684.00	
17	RECTOR MED/DENTAL	11,520.00	11,591.00	-	
18	SECRETARIAL SERVICE	11,160.00	10,772.50	11,160.00	
19	MUSIC	6,504.00	6,025.00	5,004.00	
20	CHURCH CLEANERS	7,284.00	7,140.00	7,140.00	
21	SUPPLY PRIEST	600.00	150.00	600.00	
22	PAYROLL TAXES/WC/UI	2,268.00	2,325.21	2,292.00	
23	<b>EXPENSES, UTILITIES</b>				
24	GAS	7,404.00	8,891.00	9,000.00	
25	ELECTRICITY	5,004.00	5,316.00	5,340.00	
26	WATER/SEWER	2,004.00	2,095.22	2,004.00	
27	TELEPHONE	3,120.00	3,095.64	3,120.00	
28	<b>EXPENSES, OPERATING</b>				
29	BUILDING MAINT.	7,200.00	6,883.92	7,200.00	
30	Add'l tree removal (subscribed)	3,204.00	3,200.00	-	
31	ALTAR GUILD	1,008.00	1,037.60	1,008.00	
32	MUSIC SUPPLIES/ORGAN REPAIR	48.00	-	48.00	
33	LIBRARY	48.00	-	48.00	
34	DIOCESAN CONVENTION	408.00	709.64	540.00	
35	FELLOWSHIP/SOCIAL	108.00	-	108.00	
36	CHRISTIAN EDUCATION	108.00	187.43	108.00	
37	RECTOR'S EXPENSE	504.00	489.06	504.00	
38	OFFICE EXPENSES	6,408.00	5,273.48	5,592.00	
39	PROPERTY TAX/LICENSE	1,200.00	1,561.03	1,944.00	
40	INSURANCE	8,808.00	9,348.00	9,360.00	
41	<b>OPERATING EXPENSES, less Assess</b>	133,740.00	133,896.85	101,940.00	
42	ASSESSMENT	29,004.00	28,995.77	27,708.00	
43	<b>TOTAL OPERATING EXPENSES</b>	162,744.00	162,892.62	129,648.00	